Rostering

PowerForce Rostering is at the core of the PowerForce application suite of products, and when combined with time and attendance, award interpretation and payroll gives you cornerstone of one of the most extensive workforce management platforms available.

Rostering is traditionally one of the most challenging and time consuming aspects of workforce management, and when executed well, it can unlock an organisation’s true operational potential, powerful enough to meet the most complex rostering requirements of organisations small and large.

PowerForce produces rosters by combining operational requirements with employee details, such as competencies and licensing requirements whilst remaining flexible enough to deal with any changes to shifts that arise.

Features

PowerForce provides you cost aware rostering, to reveal the true profitability of your labour. Using a powerful award interpreter which is easily tailored to the requirements of individual business needs, PowerForce Rostering can accurately determine a particular job’s profitability through an “on the spot” costing of the shift. Before the shift is even confirmed, the system considers real pay rates, overheads like shift loading, workers compensation, payroll tax and sick leave, to inform you of just how cost effective the shift is to your business.

PowerForce helps you simplify the rostering process through detailed the knowledge of your employees’ skills, competencies and availability. This safeguards your organisation from rostering hazards such as licencing requirements, unnecessary overtime, and the uncertain availability of your employees. Simply define your operational requirements to the system, and generate the roster for weeks in advance. You can then supply rosters to employees, and evaluate operational and financial performance through inbuilt comprehensive reporting.

PowerForce Software was used to manage 1,500 staff over a schedule of 240,000 hours, 27,000 rosters (shifts) at over 60 locations throughout Sydney during the largest sporting event ever held in the world. Special requirements were easily built into the rosters taking into consideration multiple requirements such as:

- Staff were rostered on the same shifts so that they could travel to / from work together.
- Individual availabilities were accommodated, so as not to roster people when they were otherwise committed.
- Multi-lingual staff was allocated to shifts as required to service overseas visitors.
Functionality

PowerForce Rostering includes functionality that ensures you always place the right staff with the right skills at the right place. Once the location or outlet profiles are defined in the system for each position required, and your employee skills are defined, the creation of rosters is made as simple as running a wizard to cross match the two.

Benefits

- Save hours of processing effort needed to generate rosters manually.
- Become informed about exactly where your business is making or losing money at the time you create the shift.
- Costing is calculated on each rostered shift against the appropriate industry award or enterprise agreement.
- Award Interpreter incorporating State & Federal Awards, EBA’s and Work Place Agreements.
- Costs are dissected against pay rates, allowances and penalties and allocated to cost centres.
- Public holidays are automatically identified across state boundaries.
- Automatic / optimised rostering.
- Increase safety and minimise worker fatigue by ensuring the correct breaks between shifts.
- Multi user and multi company system with access control ensures private data is secure.
- Employee management for competencies and licensing ensures you do not roster unlicensed staff.
- Cross-rostering of staff between company entities based on skills level.
- Integrated Time and Attendance replaces manual time-keeping.
- Rosters permanent, part-time and casual employees.
- Cyclic and casual rostering for re-occurring work.
- Instant access to all time records and unlimited scheduling history.
- The availability of the most suitable, least costly replacements.
- Reporting against scheduling history, budgets and forecasts.
- Printed rosters by employee and location.
- Payroll extension directly from roster.
- Billing directly from roster (for services & labour hire organisations).
- Keep track of shift offers and declines.